



HERITAGE ACADEMY

OF LEARNING EXCELLENCE

STUDENT ARRIVALS

Before-School Program: 7:30am – 8:15am (Gym Entrance)

- Students arriving prior to 8:15am are charged a pro-rated fee of **\$7/hr.**
- **Exception:** Students enrolled in morning sessions of S.M.T/E.M.S. are not charged
- There is no charge for students arriving **after 8:15am**

Note: Students arriving **after 9:00am** must enter through the **Front Entrance** and report to the office.

STUDENT DEPARTURES

After-School Program: 3:15pm – 5:30pm (Gym Entrance)

- There is no charge for students departing prior to 4:00pm
- Students departing **after 4:00pm** are charged a pro-rated fee of **\$7/hr.**
- **Exception:** Students enrolled in afternoon sessions of S.M.T/E.M.S. are not charged until after 4:45pm
- Students in grades 1-8 must remain in the gym until their parent/guardian arrives
- A note must be on file if the student will be departing independently or with alternate transportation

PLEASE NOTE

Students departing after 5:30 pm will be charged \$1.00 per minute.

Please contact the office **prior to 3:15 pm** if the parent/guardian will be late.